
Community Family Support Worker – Job Description

Reports to: Centre Manager

Responsible for: Family Support and group work volunteers

Main Purpose:

- Main focus is to provide befriending and mentoring sessions for children and young people.
- To work directly with 'families in need' strengthening parenting capacity, and improving family life, with the aim of preventing family breakdown and children from becoming looked after and/or suffering significant harm.
- To support the care of children and young people, where their living arrangements are at high risk of breakdown.
- To support the strengthening of families and individuals and provide support for as long as necessary to achieve positive and life-giving outcomes.

Main Activities:

- Family Support workers will work in a variety of settings and within the family home. You will plan and participate in programmes of work with parents/carers, children, both individually and in groups.
- Support children, young people, and adults through befriending and mentoring sessions and advocating on their behalf as appropriate.
- Liaise and work closely with colleagues within Adults & Children's Social Care Services and professionals within other external agencies, as agreed within support plans.
- Keep written records and produce reports as required and contribute to monitoring and evaluation.
- Assess and promote the positive parenting skills of parents/carers, offering encouragement and advice.
- Assess, support, and promote children and young people's development, health and well-being and encourage healthy living, positive image, self-worth, and identity.
- Apply good use of communication skills within individual, family, and group work and support sessions.
- Develop links with and utilise resources within the wider community.
- Maintain high confidentiality whilst working within safeguarding policy and procedure and working in line with and adhere to Data Protection.
- Ensure that service users are as fully involved as possible in decisions which affect them individually.
- Promote an atmosphere in which parents/carers are respected, valued, and encouraged to take responsibility for meeting the needs of their children and self.
- Contribute to the development of and adhere to all Centre policies and procedures.

- Contribute to and promote, adhering to equal opportunity, anti-discriminatory and anti-oppressive policies, and practices.
- Be responsible for handling designated amounts of petty cash, receipting monies as appropriate and conducting such transactions in accordance with financial regulations.
- To remain abreast and informed of current thinking in relation to professional conduct and practice.
- Contribute to service development.
- Support and supervise Centre volunteers.
- Maintain personal and professional development to meet the changing demands of the job role, participating in appropriate training activities and encourage and support staff and volunteers in their personal development and training.
- Undertake such other duties, training and/or hours of work as may be reasonably required, and which are consistent with the general level of responsibility of this job.